Printing

Print in Black and White
- Login to a PC with your UWA number and Pheme password
- Print your document to the global printer
- Tag your UWA card on the card reader at any print station
- Select Print on the card reader
- Touch a document to select it
- Press Print to print the selected document or Delete to remove

Print in Colour
- As above except tag your UWA card at any photocopier

Print from Other Devices
- Login to http://130.95.227.226:9191
- Select Web Print and Submit a Job »
- Select the global printer
- Select 2. Print Options and Account Selection »
- Choose the number of copies
- Select 3. Upload Document »
- Browse to find your document then select Upload & Complete

Print Without Your UWA Card
- Follow the Print from Other Devices directions
- Select Jobs Pending Release
- Next to your document select [print] or [cancel]
- Choose which printer to print from (e.g. Music lib)
- Collect your document from this printer